



# Suspending, withdrawing or reducing the scope of certification policy

Al Jeon Foundation reserves the right for suspension, withdrawal or reduction of the scope of certification for its client and interested parties as mentioned in this policy.

It is responsibility of the Top Management of Al Jeon Foundation to safeguard suspension, withdrawal or reduction of the scope of certification decisions, and maintain confidentiality and impartiality in all certification activities.

Al Jeon Foundation has also established a documented procedure for suspension, withdrawal or reduction of the scope of certification available for its employee and external auditors.

## Suspension

Al Jeon Foundation will suspend certification in similar cases:

- the client's certified management system has persistently or seriously failed to meet certification requirements, including requirements for the effectiveness of the management system,
- the certified client does not allow surveillance or recertification audits to be conducted at the required frequencies,
- the certified client has voluntarily requested a suspension.



Under suspension, the client's management system certification is temporarily invalid. Al Jeon Foundation has subsequent actions as follow:

## Restoration of certificate

Restore the suspended certification if the issue that has resulted in the suspension has been resolved.

## Withdrawal

Withdraw the client's certificate of management system after 6 months of suspension as result of persistently or seriously failure to meet certification requirements, including requirements for the effectiveness of the management system.

## Reduction of scope of certification

Reduce the scope of certification if the failure to resolve the issues that have resulted in the suspension within 6 months to exclude the parts not meeting the requirements, when the certified client has persistently or seriously failed to meet the certification requirements for those parts of the scope of certification.

Result to suspension, withdrawal of certification, the client's certified management system shall stop using the certification documents and certification status.

Al Jeon Foundation will deal seriously with incorrect references to certification status or misleading use of certification documents and take legal actions against if necessary.